



XIII Congreso Internacional de
Métodos Numéricos en Ingeniería
y Ciencias Aplicadas

Universidad Simón Bolívar, Sartenejas. Caracas-Venezuela
11 - 13 de Julio de 2016

Call for Proposals

Thematic sessions

A thematic session is a very small and specialized panel session on a specific topic having some committed participants: usually a chairperson, 4 to 6 presenters (oral presentations) and a discussant group. We encourage proposals in the widest range of disciplines, provided they make an original academic contribution to the conference topics:

Basic and advanced sciences.	Software & TIC.
Industry applications.	Energy.
Engineering, architecture and urbanism.	Biology & health.
Environment.	Social innovation.
Numerical methods.	High-performance computing.
Micro & nanotechnology.	Other

The thematic sessions will be assembled on the basis of the submitted proposals only.

Each prospective organizer is invited to submit a proposal providing the following information:

1. Specialized title (no more than 6 words).
 2. Short introduction of the targeted topic's importance.
 3. Full name and contact information.
 4. Full name and contact information of the chairperson (Suggested).
- Send the information required to **cimenics2016@gmail.com**

Suggested duties of the prospective session organizer

1. Advertise and promote the session and conference information among your colleagues and peers.
2. Provide a list of confirmed speakers: you should to prepare a suggested invited authors list to attend the session. The number of invited speakers is up to you (normally 4-6 names). It is expected that popular sessions may have multiple oral presentations. In that case, the Committee will provide you technical assistance.

3. When an abstract arrive, please be sure to ask for a complete filiation and a brief CV of the presenting author. Keep that information to announce the presentation in time (chairperson) and share it with the organizer committee.
4. Assist in the review of abstracts and papers for quality, relevance, and topical balance (review will be anonymous): you should prepare a list of reviewers and provide it to the organizer committee.
5. Call to the speakers attention to the conference announcements.
6. Keep in touch with the organizer committee all the time.

Suggested duties of group chairpersons

1. Arrive at the meeting room a few minutes early and meet briefly with the presenters.
2. Convene the session promptly at the announced time.
3. Provide to the audience a short introduction of each speaker before the presentation.
4. Schedule and chair all presentations within the session.
5. Politely inform the presenters when their time limit is approaching.
6. When a specific presentation has been completed, invite questions and comments from the audience.

Additional information

1. The duration of each thematic session is 80 to 120 min, depending on the number of speakers (20 min. each).
2. Financial support for the conference is limited and no specific support will be provided by the conference to Thematic Sessions participants.
3. In some cases, similar thematic sessions could be proposed,. The Organizer Committee will discuss with the sessions proposers to merge the sessions or arrive at an alternative topic for the each thematic session.
4. Multiple sessions can be organized under a single topic if the number of speakers exceed six.
5. All registered papers will be published in the conference proceedings, or the abstracts, in case of those papers selected to be part of well-known local journals.

If you need assistance in planning the session, please contact the organizing committee.

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